

Employment Application

Application Date: _____



Easy Living, LLC.

204 Perry Street

Defiance, Ohio 43512

Phone: (419) 784-0900

Fax: (419) 785-4720

EMPLOYEE INFORMATION

Name: _____
Last First Middle

Address: _____
Street City State Zip

Phone: _____ Other Phone: _____ Email: _____

Referral Source: (Circle all that apply)

Walk-In Advertisement Job Fair Company's Website Facebook

Employee: _____ Other: _____

Have you submitted an application here before?

Yes No

Have you ever been employed here before?

Yes No

If yes, dates: _____

Date available for work? _____

Are you legally eligible for employment in this country? Yes No

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

Yes No Unsure

Have you entered into an agreement with any former employer or other party (such as a noncompete agreement that might, in any way, restrict your ability to work for our company)?

Yes No

Type of employment desired?

Part-Time Full-Time

Other: _____

If necessary for the job, I am able to:

Provide a valid Driver's License?

Yes No

Issuing State: _____

Driver's License Number: _____

Work the following shifts (check all that apply):

Any Day Night

Can you work the following (check all that apply): Weekends Overnights Holidays

Work overtime? Yes No

Travel to another county to work? Yes No

Do you have your High School Diploma or GED? (proof required upon hire): Yes No

From where was it obtained? _____

What year was it obtained? _____

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, please provide date(s) and details: _____

WORK HISTORY

Starting with your most recent employer, provide the following information:

Employer:	Dates Employed:
Address:	to
City/State/Zip:	Starting Salary:
Phone:	
Title/Job Duties:	Ending Salary:
Manager's Name and Title:	
What Did You Like Most:	
What Did You Like Least:	
Reason For Leaving:	

Employer:	Dates Employed:
Address:	to
City/State/Zip:	Starting Salary:
Phone:	
Title/Job Duties:	Ending Salary:
Manager's Name and Title:	
What Did You Like Most:	
What Did You Like Least:	
Reason For Leaving:	

Employer:	Dates Employed:
Address:	to
City/State/Zip:	Starting Salary:
Phone:	
Title/Job Duties:	Ending Salary:
Manager's Name and Title:	
What Did You Like Most:	
What Did You Like Least:	
Reason For Leaving:	

EDUCATIONAL AND WORK HISTORY (continued)

Have you ever been fired or asked to resign from a job? Yes No

If yes, please explain _____

Explain any gaps in your employment: _____

REFERENCES

List names and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you:

Name	Address	Phone	Occupation	Years Known
------	---------	-------	------------	-------------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

APPLICANT STATEMENT

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. If necessary for employment, you may be required to: supply your birth certificate or other proof of authorized work in the United States, have a physical exam and/or drug test, or to sign a conflict of interest agreement and abide by its terms.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, full understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant: _____ Date: _____

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.